

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting, April 14, 2015

Chairman Gregory Scarlato called the meeting to order at 20:00 hours, followed by the Pledge of Allegiance.

Chairman Scarlato read the Opening Statement, noting this meeting was advertised on Sunday, December 28, 2014 in the Asbury Park Press and posted on two (2) municipal Bulletin Boards and in the firehouse, as required by the Open Public Meetings Act, commonly referred to as "The Sunshine Law."

Roll call was taken with Commissioners Scarlato, Bommer, Acampora, and Stalling being present. Commissioner Eadicicco was absent due to his work schedule.

It was noted that there were eight (8) members of the public present at the start of the meeting.

ADMINISTERING the OATH of OFFICE: No oaths were administered this meeting.

The Clerk reported that the minutes of the Regular Workshop Meeting of March 9, 2015 were posted. The Clerk then read the minutes of the Regular Meeting of March 10, 2015.

A motion to approve both minutes was made by Commissioners Stalling and Eadicicco, and passed by the board. *Bommer*

PAYMENT OF BILLS: Commissioner Bommer presented the following bills in Commissioner Eadicicco's absence:

	Bills	Amount
1	Roberts Electronics	\$ 312.00
2	Nat Alexander Co.	\$ 272.50
3	Brick Utilities	\$ 7,781.40
4	Taylor Oil Co.	\$ 1,263.51
5	Advanced Auto	\$ 85.96
6	ERS Fleet Repair	\$ 1,839.88
7	First Priority Emergency Vehicle	\$ 270.00
8	James Eadicicco	\$ 43.65
9	Mike Acampora	\$ 54.55
10	VFIS	\$ 34,359.46
11	Phillips Healthcare	\$ 276.00
12	Defender Emergency Products	\$ 5,570.19
13	Greg Scarlato	\$ 24.97
14	Van Wickle Auto Supply	\$ 690.78
15	NJ America Water	\$ 2,528.80
16	Verizon Wireless	\$ 97.19
17	Valic	\$ 3,338.00
18	ISG Infrasy	\$ 345.00

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19	ESI Equipment	\$	44,990.00
20	Fail Safe Testing	\$	1,929.40
21	CIT	\$	99.00
22	Penquin Management	\$	1,074.00
Total	Total	\$	107,246.24

The bills were paid on a motion by Commissioners Acampora and Stalling, and passed by the board.

COMMUNICATIONS

Sent

Notice of bidders to town hall for posting

Received

Liberty mutual insurance- insurance 480

VFSI policy renewal

All bills as noted on prior list

Physical – Brian Hines

Liberty Mutual – self audit

COMMITTEES

Executive Board: Chairman Scarlato and Vice Chairman Bommer attended the most recent Executive Board meeting. Minutes from the meeting are attached. Chairman Scarlato stated that fire inspector Ira Matthews resigned from the fire bureau. Chairman Scarlato was elected the Chairman of the Executive Board as a result of their reorganization meeting. Mayor Gotto discussed the 2015 budget and the homes are now being assessed on an annual basis.

Chief's Report: Chief Bailey reported the keyless entry for his vehicle was not operating correctly. It may need a new battery that we cannot install. He was given the spare keyless entry and the commissioners will work on getting the old one fixed. He also noted the Chevy emblem on the back of the vehicle is missing. He will be going the radio communications room on 4/17/15 @ 8:30am to learn more about the new radio frequencies that the county is changing to. Chief Bailey reported that Rob Tolemie will be taking over the radio programming from Brian Schwarz, as he is moving out of the area due to new employment. Mr. Tolemie will need a new radio cable, as Mr. Schwarz was using his own personal cable to reprogram the radios.

Chief Engineer: Chief Bailey reports that unit 467 needs to go back to the Ford dealership for a diagnosis of any and all issues that need to be addressed, as it is not running properly. There is definitely a problem with the front end of the vehicle, as it is not driving correctly. Motion by Commissioner Bommer, second by Commission Stalling to bring unit 467 to Larson Ford for an initial estimate. Motion passed unanimously.

It was noted that unit 486 is also having a handling issues and it rattling when it drives. The commissioners stated they will discuss with the Chief Engineer.

The Chief and Assistant Chief were requesting to be reimbursed for expenses if they are to go to Harrisburg, PA for the vender expo. They decided to only cover their transportation expenses. Permission was granted to take unit 488 to the Harrisburg expo.

Chief Bailey noted that Brush 494 is back in service and all issues have been fixed.

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Purchaser: Chief Bailey discussed the following items that he would like to purchase:

- Radio equipment - \$7,000 (encompassing portables, cables, etc.)
- Tool bag for Ladder 490 - \$350
- Letter replaced on the back of unit 466 (Maltese cross and striping is coming off) - \$1,000
- Blue lights to be placed on the back of Engine 475 - \$2,200
- Carabineers for bail out equipment – 7 @\$20 each = \$140
- Descenders for bail out equipment – 7 @ \$65 each = \$455
- Search and Rescue rope bag - \$353
- New radio for unit 467 - \$900 & \$225 to install

Commissioner Acampora made a motion, seconded by Commissioner Bommer, that we purchase the above referenced items. Motion passed unanimously by the board.

NEW TRUCK: Chairman Scarlato discussed the following equipment to be purchased for Engine 480:

- 6 stream lights with chargers - \$715.95
- Knox Box - \$600.00
- Defibulator - \$764.00
- 2 Blowhard fans - \$6,700
- 1 Tough Book computer - \$4,830
- 1 refrigerator - \$80
- 12 – 5 gallon buckets of Class A foam - \$954
- 6 – 5 gallon buckets of Class B foam- \$689
- \$100 for the purchase of dish detergent which will be used as training foam
- Allcom Radios - \$5,112 for the purchase of 6 portable radios and charges (4 Ocean county radios- UHF and 2 Monmouth county radios – VHS)
- \$100 for electrical accessories to install equipment
- Tool bag - \$350

All funds for the purchase of this equipment will be allotted from the Capital Budget, which is being used to fund the purchase of the new engine.

It was noted that the manufacturer of the apparatus may be responsible for providing an EMS package with the apparatus. We will have to look at the contract to see if this is correct or not.

A motion was made by Commissioner Stalling and seconded by Commissioner Bommer, to spend \$22,702 on the above referenced equipment. Motion passed unanimously by the Board.

Chairman Scarlato noted that all new equipment for Engine 480 needs to be labeled with the RFC name appearing on all equipment. He stated that the new engine should be arriving at the firehouse on 4/18/15.

Chief Scarlato noted that he sent correspondence to the manufacturer (KME) pertaining to the faulty switches that were shorting out on the pump panel. Final inspection of the needed in order to determine if the 33 items in the previous inspection have been corrected. The main concern will be the faulty switch. It was noted that while the apparatus is at the firehouse, the only person allowed to operate the truck is John Thompson, as he will be acting as the service representative

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for KME. John will take the truck to 1st Priority, where it will remain for 4-6 while the equipment is mounted and lettering is added to the apparatus. The final payment amount due to KME is \$614,055.00 and will be paid once the truck is delivered to the fire company after all the work at 1st Priority has been performed.

Motion was made by Commissioner Bommer and seconded by Commissioner Acampora, to transfer funds to cover the final payment to KME, if deliver of the truck is taken prior to the next board meeting. Motion passed unanimously by the Board.

Chairman Scarlato stated that Engine 478 will be placed on Govbids.com for sale by our attorney, Jay Sendzik. The bid window will be from 4/19/15 to 4/28/15. The minimum bid will be \$15,000. The bid will be advertised in the Asbury Park Press and will be posted at the firehouse and town hall.

OLD BUSINESS: None

NEW BUSINESS: Commissioner Bommer and Chief Bailey will be attending a radio communication meeting on 4/1/15 for the new dispatching. They will be going to the radio room for a tour and will report back to the board.

LOSAP funds did not reflect on the most recent members statements. The funds have been deposited and will reflect on the next statements.

It was noted by the Board that the apparatus in the bays will have to be protected during next 6 months of the building renovation project.

GOOD AND WELFARE: Jay Senzik and Barry Osborn will be attending the workshop meeting on 5/11/15 to discuss the financial audit for 2014 and upcoming budget for 2015.

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS: None

PAYROLL: Commissioner Stalling noted that 1st quarter payroll was paid in the amount of \$11,850. The information was provided to ADP.

TREASURER'S REPORT: Treasurer Stalling reported the following balances for the checking account:

OPENING BALANCE	\$15,496.18
INTEREST	7.17
TRANSFER	+ \$105,000.00
SUB-TOTAL	\$120,503.35
NJ-PERS TEPS Payment	- 187.81
VALIC/AIG (LOSAP)	- 3,338.00
EXPENDITURES	-103,908.24
CLOSING BALANCE	\$ 13,069.30

He also reported the following balances for the Savings Account:

OPENING BALANCE	\$1,911,481.70
Deposit	\$ 165,802.63

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INTEREST	
	<u>+ 298.96</u>
SUB-TOTAL	\$2,077,583.29
TRANSFER TO CHECKING	<u>- 105,000.00</u>
CLOSING BALANCE	\$1,972,583.29

He also reported the following balances for the Payroll Account:

OPENING BALANCE	\$27,426.66
TRANSFER	
INTEREST	<u>+ 2.39</u>
SUB-TOTAL	\$27,429.05
PAYROLL FEES	- 150.00
PAYROLL PAID	-11,850.00
PAYROLL TAXES	<u>- 2,740.56</u>
CLOSING BALANCE	\$-12,688.49 12,733.49 <i>ACampora</i>

The Treasurer's Report was accepted on a motion by Commissioners ~~Eadicicco~~ *ACampora* and Bommer, and passed unanimously by the board.

PUBLIC COMMENT: There eight (8) members of the public in attendance. Comments on agenda items were taken while the items were before the Board for action. No non-agenda comments were offered.

EXECUTIVE SESSION: There was no Executive Session.

ADJOURNMENT: This concluded the business before the Board, so a motion to adjourn was made by Commissioner Bommer and Stalling, and passed by the Board.

The meeting closed at 21:10 hours.

Respectfully Submitted:

Michael L. Acampora
Clerk of the Board